



## RPSEC Frequently Asked Questions (FAQs)

**Q: *How many students may I bring to the RPSEC?***

- There is a **maximum** of 30 students per hands-on discovery program (minimum = 10).
- There is a **maximum** of 60 students for a double group (students rotate through 2 programs).
- There is a **maximum** of 90 students for a triple group (students rotate through 3 programs).
- **Please do not bring more than 90** students on the same day unless special arrangements have been made in advance and confirmed in writing.

**Q: *What should I do when I arrive?***

Please take a headcount **BEFORE** you enter the RPSEC. The group leader should report to the main office upon arrival with the total number of students and adults. Groups should enter through the double door entrance. Line up your students in one, two or three even groups in the gallery (maximum of 30 students per group). Please make checks payable to USCA, or let us know that you need to be invoiced.

**Q: *What are we doing for lunch?***

Lunch facilities are available at the RPSEC, but you must make a reservation prior to your visit. Facilities are available on a first come, first served basis. Participants should bring bag lunches and drinks. The RPSEC does not have food available. **IMPORTANT:**

- **DOUBLE GROUPS-** Please pre-divide your lunches and drinks to eat in two different rooms
- **TRIPLE GROUPS -** Please pre-divide your lunches and drinks to eat in three different rooms

**Q: *Should I bring chaperones?***

Chaperones are welcome and encouraged to attend.

- There is no charge for adults attending discovery programs (non-planetarium programs).
- **ONE** adult per 8 students will be given free admission to planetarium programs. Adults exceeding this maximum will be charged a special adult admission price of \$3.50 each.
- To limit distractions to learning, children under the age of 4 are not permitted to attend any student programs at the RPSEC.
- All participants should turn off cell phones and audible personal electronic devices during their visit.

**Q: *How do I cancel a visit to the RPSEC without paying a fee?***

If you need to cancel a visit, we must receive written notification at least **FOUR** weeks in advance so we can fill it from our wait list. Written notification of a cancellation **MUST** be received at least 4 weeks prior to the reserved date or a \$25.00 cancellation fee **PER PROGRAM** will be assessed. Groups from that school will not be permitted to visit the RPSEC until the fee has been paid. \*NOTE: **An additional \$10.00 PER PROGRAM** will be assessed if your group misses your scheduled visit without contacting the RPSEC prior to the start time.

**Q: What is a “double group” at the RPSEC?**

A “double” group consists of two groups of 30 students who rotate through a series of two programs. (MAX= 60)

**Double Group Example**

(31-60 students, approximately 2½ hours)

Divide students into two equal groups: A and B (no more than **30** students per group)

Time	Group A	Group B
9:15 – 10:15 AM	Planetarium	Discovery
10:30 – 11:30 AM	Discovery	Planetarium

**Q: What is a “triple group” at the RPSEC?**

A “triple” group consists of three groups of 30 students who rotate through a series of three programs. (MAX= 90)

**Triple Group Example**

(61-90 students, approximately 4 hours)

Divide students into three equal groups: A, B, C (no more than **30** students per group)

Time	Group A	Group B	Group C
9:15 – 10:15 AM	Planetarium	Discovery 1	Discovery 2
10:30 – 11:30 AM	Discovery 1	Discovery 2	Planetarium
11:30 – 12:00	LUNCH	LUNCH	LUNCH
12:00 – 1:00	Discovery 2	Planetarium	Discovery 1

**Q: I need to bring more than 90 students to the RPSEC and/or cannot stay the full 4 hours. Can you accommodate us?**

We can accommodate a larger group (up to 120 students) on the same day within a shorter time frame using an “Expanded Double,” or “Expanded Triple” schedule **if special arrangements are made at least 30 days in advance.** Please contact us at [rpsec@usca.edu](mailto:rpsec@usca.edu) or (803) 641-3313. Please note: The students will not all attend the same programs.

**“Expanded Double” Example (MAX= 100)**

(61-100 students, approximately 2½ hours)

Divide students into four equal groups: A, B, C, D (no more than **25** students per group)

Each student attends **two** programs.

NOTE: The planetarium will hold up to 50 students at the same time.

Time	Group A	Group B	Group C	Group D
9:15 – 10:15 AM	Planetarium	Planetarium	Discovery 1	Discovery 2
10:30 – 11:30 AM	Discovery 1	Discovery 2	Planetarium	Planetarium

**“Expanded Triple” Example (MAX= 120)**

(91-120 students, approximately 4 hours)

Divide students into four equal groups: A, B, C, D (no more than **30** students per group)

Each student attends **three** programs.

The students will not all attend the same programs. They may eat in different rooms.

Time	Group A	Group B	Group C	Group D
9:15 – 10:15 AM	Discovery 1	Discovery 2	Discovery 3	Discovery 4
10:30 – 11:30 AM	Discovery 2	Discovery 3	Discovery 4	Discovery 1
11:30 – 12:00	LUNCH	LUNCH	LUNCH	LUNCH
12:00 – 1:00 PM	Discovery 3	Discovery 4	Discovery 1	Discovery 2