

Science Technology Enrichment Program (STEP)

2018-2019 Reservation Request Form

Completed forms may be emailed to RPSEC@usca.edu; or mailed to RPSEC, Box 3, 471 University Parkway, Aiken, South Carolina 29801; or faxed to 803-641-3615 by **Wednesday, June 6, 2018**.

Questions: Kimberly Fickling, STEP Coordinator, 803-641-3769 or KimberlyF@usca.edu

Teacher's Name: _____ Birthdate (mm/dd): _____

Last Four Digits of SS#: _____ Home Phone: _____ Cell Phone: _____

Home Mailing Address (confirmation contract sent via mail): _____

E-mail Address (request received sent via email): _____

School: _____ District/County: _____ Grade Level: _____

School/Organization Phone: _____ Are you scheduling programs for entire grade? _____

Name(s) of Teacher(s) attending and approximate number of students per teacher attending:

Teacher _____ Number of Students _____

Teacher _____ Number of Students _____

Teacher _____ Number of Students _____

Total Number of Students _____ (Maximum/day: 60 at SRS, 90 at SBA)

Time Request: 9:15 – 1:00 (Typical) _____ Other: _____

Program Request: _____

Location requested: _____ **Savannah River Site** _____ **Silver Bluff Audubon Center**

Dates for programs will be assigned as follows:

- PBL Programs and Water Programs will predominately be scheduled in the fall.
- Kindergarten and First Grade Programs will predominately be scheduled in the spring.
- Aiken County Public School's Pacing Guide will be implemented as deemed possible.

Please list any dates you CANNOT visit other than dates listed on your district's calendar:

Office Use Only LOCATION: _____ SRS _____ SBA

SCHEDULED PROGRAM: _____

DATE(S): _____ TIME: _____