

Science Technology Enrichment Program (STEP)

2017-2018 Reservation Request Form

Completed forms may be emailed to RPSEC@usca.edu; or mailed to RPSEC, Box 3, 471 University Parkway, Aiken, South Carolina 29801; or faxed to 803-641-3615 by **June 9, 2017**.

Questions: Susanne Kneece, STEP Coordinator, 803-641-3769 or SusanneK@usca.edu

Teacher's Name: _____ Birthdate (mm/dd): _____
Last Four Digits of SS#: _____ Home Phone: _____ Cell Phone: _____
Home Mailing Address (confirmation contract sent via mail): _____

E-mail Address (confirmation contract sent via email): _____

School: _____ District/County: _____ Grade Level: _____

School/Organization Phone: _____ Are you scheduling programs for entire grade? _____

Name(s) of Teacher(s) attending and approximate number of students per teacher attending:

Teacher _____ Number of Students _____

Teacher _____ Number of Students _____

Teacher _____ Number of Students _____

Total Number of Students _____ **(Maximum/day: 60 at SRS, 90 at SBA)**

Time Request: 9:15 – 1:00 (Typical) _____ Other: _____

Program Request:

Location requested: _____ *Savannah River Site* _____ *Silver Bluff Audubon Center*

Dates for programs will be assigned as follows:

- PBL Programs and Water Programs will predominately be scheduled in the fall.
- Kindergarten and First Grade Programs will predominately be scheduled in the spring.
- Aiken County Public School's Pacing Guide will be implemented as deemed possible.
- Please list any dates other than indicated on your District Calendar that you CANNOT visit: _____

Office Use Only **LOCATION:** _____ **SRS** _____ **SBA**

SCHEDULED PROGRAM: _____

DATE(S): _____

TIME: _____